

CAMBRIDGE UNIVERSITY POLO CLUB

SAFETY POLICY

2021-22

INTRODUCTION

Cambridge University Polo Club (CUPC) is strongly committed to encouraging our members to take part, whilst seeking to ensure that the health, well-being and safety of each individual is managed effectively and that the safety of all external parties is considered and managed.

SAFETY RESPONSIBILITIES AND ARRANGEMENTS

Responsibility	Officer Responsible	Specific Safety Arrangements
General oversight of club safety management	Compliance Officer, President, Captain	<p>Undertake regular, recorded risk assessment of the club premises and all activities undertaken by the club.</p> <p>Create a safe environment by putting health and safety measures in place as identified by the assessment.</p> <p>Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness (as a minimum once per year at the AGM).</p>
Clear communication with club members on safety matters	Compliance Officer, Polo Manager, President, Captain	<p>Ensure that all members are given the appropriate level of training and competition by regularly assessing individual ability dependant on age, maturity and development.</p> <p>Ensure that all members are aware of, understand and follow the club's health and safety policy.</p> <p>Ensure that club members are able to raise safety concerns.</p> <p>Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.</p>
Effective continuous management of safety arrangements	Compliance Officer, President, Captain	<p>Appoint a competent club member to assist with health and safety responsibilities.</p> <p>Review safety procedures, arrangements and information at committee meetings.</p>
Provide appropriate mitigation control measures for injuries	Compliance Officer, President, Captain	<p>Provide access to adequate first aid facilities, telephone and qualified first aider at all times.</p>

		Report any injuries or accidents sustained during any club activity or incidents that may have led to injury/ill health whilst on the club premises to the Sports Service and investigate when necessary.
Uphold a culture that supports the safety policy	All club members	Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do. Co-operate with the club on health and safety issues. Correctly use all equipment provided by the club. Not interfere with or misuse anything provided for your health, safety or welfare.
Ensure that Equipment is safe	Compliance Officer, President, Captain	Maintain equipment inventory. Ensure that statutory equipment inspections are carried out, and that pre-use inspections are carried out and recorded at least quarterly. Ensure that all damaged equipment is marked and or quarantined and disposed of as soon as possible.

CUPC HEALTH AND SAFETY OFFICER

Please report any safety concerns or accidents to our Compliance Officer (compliance@cupoloclub.com).

FIRST AID

Cambridge Polo Club (CPC, Haggis Farm) provides CUPC's official home ground, pony hire and coaches, and is where the standard calendar of lessons and home matches take place. Cambridge Polo Club is a Hurlingham Polo Association (HPA) approved facility.

Location of first aid facilities:

Haggis Farm First Aid Supplies in Club Office and Barns

Location of telephones:

Club Landline in Club Office and Coach Mobile Phone

Qualified First Aiders:

Edward Morris Lowe (Club Coach)
Joshua Morris Lowe (Club Coach)

CUPC may organise adhoc or annual activities for its members at alternate clubs, such as SUPA Winter Nationals, all of which are HPA approved facilities equipped with First Aid facilities and trained staff.